

Assistant Stage Manager - Brief Sheet

General Brief

- There are three stages at Carnival; Main Stage, Picnic Stage and Family Stage that require Assistant Stage Managers.
- An Assistant Stage Manager is the eyes, ears and hands of the Stage Manager in the back-stage area.
- Will help the Stage Manager move artists and performers backline and other equipment.
- Collect artists from the Event HQ and dressing rooms.

This Role Suits

- Someone with artist liaison/basic production/stage management experience.
- Standing and walking on uneven surfaces is required.
- Is okay with loud noises.
- May require some bending and lifting.
- Volunteers placed in the Family Precinct will require Working With Children Checks.

On Arrival

- Go to Volunteer Tent to sign in, and collect your accreditation.
- Meet up with the Volunteer Coordinator at Volunteer Tent, and then report to Main, Picnic or Family Stage to meet your Stage Manager who will brief you on your role.

Sensitivity

- Many people who attend, volunteer or perform at Carnival represent diverse communities which may be at risk or prone to discrimination. Keep watch for anti-social crowd members and call for assistance through your Manager, EOC or Security if required.
- Use gender-neutral pronouns until the person identifies their pronouns.

At the End of your Shift

- Please come back to the Volunteer Tent and sign out.
- You are then free to enjoy the festival. Please change out of your volunteer t-shirt and accreditation at this time.

