

Volunteer Headquarters Brief Sheet

General Brief – **Ian Johnson Oval**

- Please note there are TWO different locations for volunteers to sign in, depending on their role and shift.
- Some volunteers will arrive to sign in at Volunteer HQ at Ian Johnson Oval.
- The role includes signing volunteers in and out of Deputy, supplying them with a volunteer t-shirt, lanyard, water bottle, bag, radio, and radio accessory (if required).
- Keep the Volunteer Tent clean and tidy.
- Monitor stock levels of water for volunteers.
- Ensuring cheery customer service and demonstration of Midsumma's core values.

This Role Suits

- Someone who likes one-on-one interactions rather than big crowds.
- Seating available.
- Organisational skills are valuable.

On Arrival

- Go to Volunteer Headquarters at **St Kilda Sports Club** next to **Ian Johnson Oval** to sign in, and collect your accreditation.
- Meet up with Volunteer Coordinator or Volunteer Team Leaders who will brief you on your role.

Sensitivity

- Many people who attend, volunteer or perform at Pride March represent diverse communities which may be at risk or prone to discrimination. Keep watch for anti-social crowd members and call for assistance through the EOC or security if required.
- Use gender-neutral pronouns until the person identifies their pronouns.

At the End of your Shift

- Please sign out at the Volunteer Headquarters.
- You are then free to enjoy the Post Pride Celebrations Event. Please change out of your volunteer t-shirt and accreditation at this time.

**Who to talk to if
you have an issue:**

