

Assistant Stage Manager - Brief Sheet

General Brief

- There is one stage located in Catani Gardens.
- An Assistant Stage Manager is the eyes, ears and hands of the Stage Manager in the back-stage area.
- Will help the Stage Manager move backline and other equipment.
- Collect artists from the dressing rooms.

This Role Suits

- Anyone with basic production/stage management/artist liaison experience.
- Standing and walking on uneven surfaces is required.
- Is okay with loud noises.
- May require some bending and lifting.

On Arrival

- Go to Volunteer Headquarters at Volunteer Tent at **Catani Gardens** to sign in, and collect your accreditation.
- Meet up with Volunteer Coordinator or Volunteer Team Leaders at Volunteer HQ at Catani Gardens, who will brief you on your role.

Sensitivity

- Many people who attend, volunteer or perform at Pride March represent diverse communities which may be at risk or prone to discrimination. Keep watch for anti-social crowd members and call for assistance through the EOC or security if required.
- Use gender-neutral pronouns until the person identifies their pronouns.

At the End of your Shift

- Please head to the Volunteer Tent at **Catani Gardens** and sign out.
- You are then free to enjoy the Post Pride Celebrations Event. Please change out of your volunteer t-shirt and accreditation at this time.

**Who to talk to if
you have an issue:**

