

Sports Precinct Attendants - Brief Sheet

General Brief

- Sports Precinct runs between 11am – approx. 5pm.
- Main tasks involve monitoring the precinct over the day, offering assistance to the organisers Proud2Play, the festival patrons, the Sports Stalls and the small Sports Precinct Stage with any requirements.
- Ensure all the sports organisation stalls are happy and assist with pack up/pack down.
- Answer stall holders and patrons questions
- You will have a radio which will put you in contact with the Volunteers Coordinator and the Event Operations Centre (EOC). If you need assistance for anything, call for “Event Control” or “EOC” who can dispatch staff, security, cleaners or first aid.
- Sports Precinct closes and bump-out commences at approx 5pm. No vehicle access allowed—all stall holders must take their items over to vehicle Bay A (near traffic control point).

This Role Suits

- Someone with artist liaison/basic production/stage management experience.
- Enjoys customer service, talking to lots of people and can work by themselves.
- Standing and walking on uneven surfaces is required.
- May require some bending and lifting.
- Comfortable using a 2way radio.

On Arrival

- Go to the Volunteer Tent to sign on, and collect your accreditation.
- Meet up with Volunteer Coordinator at Volunteer tent, who will brief you on your role.

Sensitivity

- Many people who attend, volunteer or perform at Carnival represent diverse communities which may be at risk or prone to discrimination. Keep watch for anti-social crowd members and call for assistance through your Manager, EOC or Security if required.
- Use gender-neutral pronouns until the person identifies their pronouns.

At the End of your Shift

- Please come back to the Volunteer Tent and sign out.
- You are then free to enjoy the festival. Please change out of your volunteer t-shirt and accreditation at this time.

Who to talk to if you have an issue:

