

Site Crew: Site, Signage & Production Volunteers Brief Sheet – Bump In and Bump Out

General Items – Bump In

- Bump in phase runs from 7am to 11am at both Ian Johnson Oval and Catani Gardens.
- There are many and varied tasks included in the Site Crew role:
 - Escorting vehicles on to site, including suppliers and food vendors – must drive with hazard lights on, no more than 5km/h.
 - Putting up signage and scrim, making sure the site looks perfect for opening.
 - Site Managers are responsible for setting up their areas, and will assign tasks to their teams to prepare the event.
 - Working closely with the Production Manager and Site Managers behind the scenes.

General Items – Bump Out

- Packing down the whole event, including signage, scrim, tools and more.

This Role Suits

- This is a fast-paced roving and varied role that requires a lot of standing and walking for longer period of times.
- Bending and some lifting will also be required.
- Any previous production or bump in/out experience is welcomed.
- Most of this happens before or after the big crowds have left.

On Arrival

- **Where you sign in will depend on your shift location, either at Ian Johnson Oval OR Catani Gardens. Please see your shift on Deputy for sign in location.**
- Meet up with Volunteer Coordinator or Volunteer Team Leaders at Volunteer HQ, who will brief you on your role.

Sensitivity

- Many people who attend, volunteer or perform at Pride March represent diverse communities which may be at risk or prone to discrimination. Keep watch for anti-social crowd members and call for assistance through the EOC or security if required.
- Use gender-neutral pronouns until the person identifies their pronouns.

At the End of your Shift

- Please head to the **Volunteer Tent** at **Catani Gardens** and sign out.
- You are then free to enjoy the Post Pride Celebrations Event. Please change out of your volunteer t-shirt and accreditation at this time.

Who to talk to if
you have an issue:

